

**ANNUAL  
ACCOUNTS OF  
DENBY DALE  
PARISH COUNCIL**

**2017-2018**

# DENBY DALE PARISH COUNCIL

## BANK RECONCILIATION STATEMENT AT 31 MARCH 2018

£

### CURRENT ACCOUNT

Balance as at 31.3.18

31,927.27

### DEPOSIT ACCOUNT

Balance as at 31.3.18

2,001.68  
33,928.95

### PETTY CASH FLOAT

Balance as at 31.3.18

50.00  
33,978.95

### KIRKLEES INVESTMENT

Balance as at 31.3.18

447,308.00  
481,286.95

Less unrepresented cheques

|        |   |           |
|--------|---|-----------|
| 300125 | £ | 38.76     |
| 300135 | £ | 2,101.99  |
| 300136 | £ | 27.00     |
| 300137 | £ | 43.74     |
| 300138 | £ | 19.80     |
| 300140 | £ | 860.00    |
| 300141 | £ | 2,937.88  |
| 300144 | £ | 210.00    |
| 300145 | £ | 412.00    |
| 300146 | £ | 94.80     |
| 300148 | £ | 375.60    |
| 300127 | £ | 450.00    |
| 300142 | £ | 500.00    |
| 300147 | £ | 500.00    |
| 300139 | £ | 162.00    |
| 300130 | £ | 500.00    |
| 300131 | £ | 500.00    |
| 300132 | £ | 500.00    |
| 300133 | £ | 500.00    |
| 300134 | £ | 500.00    |
|        | £ | 11,233.57 |


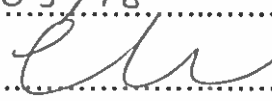
**BALANCE OF ALL ACCOUNTS**

**470,053.38**

## BALANCE SHEET 2017/2018

|                              | £                 |
|------------------------------|-------------------|
| Receipts                     | 257,719.17        |
| Payments                     | <u>183,784.58</u> |
| <br>                         |                   |
| Opening Balance 1.4.17       | <u>396,118.79</u> |
| <br>                         |                   |
| Balance as at 31.3.18        | <u>470,053.38</u> |
| <br>                         |                   |
| <b>Represented by</b>        |                   |
| Earmarked grants             | 1,343.00          |
| Election Fund                | 5,000.00          |
| General Reserves             | 20,000.00         |
| Reserves for Future Projects | <u>443,710.38</u> |
|                              | <u>470,053.38</u> |

The above statement represents fairly the financial position of the Authority as at 31 March 2018 and reflects its receipts and payments for the year.

Approved by Council Meeting held on ..... 01/05/18 ..... (Date)  
Signed: ...  .....  .....  
(Chair) (Responsible Financial Officer)

## INCOME AND EXPENDITURE ACCOUNT 2017/2018

| 2016-2017                                 | 2017-2018                |
|---|--------------------------|
| <b>PAYMENTS</b>                           |                          |
| £   | £                        |
| 1,606.00 Subscriptions                    | 1,752.00                 |
| 0.00 Councillor Training                  | 611.00                   |
| 200.60 Councillor Travel                  | 49.05                    |
| 76.60 Clerk Training                      | 30.00                    |
| 239.80 Conference fees                    | 43.74                    |
| 2,286.00 Newsletter                       | 3,132.00                 |
| 1,182.50 Websites                         | 2,081.75                 |
| 3,345.00 School Project                   | 5,462.00                 |
| 2,970.97 Small Grants                     | 4,237.00                 |
| 3,093.49 Countryside Project              | 2,562.47                 |
| 3,000.00 Environment Trust                | 3,000.00                 |
| 5,118.91 Community Grants                 | 26,862.09                |
| 0.00 Community Grant Aid (loan to FSHTC)  | 9,200.00                 |
| 900.00 Christmas Trees                    | 700.00                   |
| 200.00 Wreaths                            | 200.00                   |
| 5,280.00 Floral Displays                  | 5,280.00                 |
| 2,607.50 Dog Bags/dispensers              | 2,737.65                 |
| 2,041.23 Insurance                        | 2,665.86                 |
| 6,095.63 Administration Costs             | 4,018.58                 |
| 40,610.41 Employment and Associated Costs | 57,286.32                |
| 930.00 Audit Fees                         | 1,150.00                 |
| 1,375.00 Heritage Working Party           | 0.00                     |
| 70.00 Civic Do Payments                   | 59.00                    |
| 1,420.00 Litter Bins                      | 0.00                     |
| 14,390.33 VAT                             | 7,793.78                 |
| 200.00 Emley Show                         | 0.00                     |
| 14,780.21 Allotments                      | 4,118.04                 |
| 0.00 Election Expenses                    | 0.00                     |
| 48,563.71 Skelmanthorpe Library Building  | 38,512.25                |
| 30.00 Unpaid items                        | 0.00                     |
| 406.67 Noticeboards                       | 240.00                   |
| <b><u>163,020.56</u></b>                  | <b><u>183,784.58</u></b> |
| <br>                                      |                          |
| 19,473.37 Current Account                 | 20,693.70                |
| 3,033.42 Deposit Account                  | 2,001.68                 |
| 373,562.00 Kirklees Investment            | 447,308.00               |
| 50.00 Petty Cash Float                    | 50.00                    |
| <b>396,118.79</b>                         | <b><u>470,053.38</u></b> |
| <br>                                      |                          |
| <b><u>559,139.35</u></b>                  | <b><u>653,837.96</u></b> |

| <b>2016/2017</b>         | <b>RECEIPTS</b>                      | <b>2017/2018</b>         |
|--------------------------|--------------------------------------|--------------------------|
| 201,749.00               | Precept                              | 216,136.00               |
| 17,610.00                | Council Tax Reduction Grant          | 17,610.00                |
| 816.56                   | Bank Interest Received               | 1,000.98                 |
| 130.00                   | Heritage Working Party Receipts      | 134.00                   |
| 9,640.87                 | Repayment of VAT                     | 11,001.27                |
| 1,553.75                 | Allotment Income                     | 838.75                   |
| 859.50                   | Building Income                      | 1,763.70                 |
| 0.00                     | Repayment of Loan to Heritage Centre | 9,200.00                 |
| 19,800.00                | New Homes Bonus Grant                | 0.00                     |
| 0.00                     | Other Receipts                       | 34.47                    |
| <b><u>252,159.68</u></b> |                                      | <b><u>257,719.17</u></b> |
| 9,695.15                 | Current Account                      | 19,473.37                |
| 3,031.52                 | Deposit Account                      | 3,033.42                 |
| 294,203.00               | Kirklees Investment                  | 373,562.00               |
| 50.00                    | Petty Cash Balance                   | 50.00                    |
| <b><u>306,979.67</u></b> |                                      | <b><u>396,118.79</u></b> |
| <b><u>559,139.35</u></b> |                                      | <b><u>653,837.96</u></b> |

## GENERAL FUND 2017/2018

|                                |                   |
|--------------------------------|-------------------|
| Available Cash 1.4.17          | <u>396,118.79</u> |
| Add Total Income from Receipts | 257,719.17        |
|                                | <u>653,837.96</u> |
| Deduct Total Expenditure       | 183,784.58        |
| Available Cash 31.3.18         | <u>470,053.38</u> |
| Deduct Earmarked Reserves      | 450,053.38        |
| General Fund 31.3.18           | <u>20,000.00</u>  |

**DENBY DALE PARISH COUNCIL  
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2018  
SUPPORTING STATEMENT**

**Accounting Procedure**

These accounts have been prepared in accordance with the Accounts and Audit Regulations 2015 which require councils with an income below £200,000 (or if over £200,000 for less than 3 continuous years) to produce accounts on a receipts and payments basis.

**Agency Work**

During the year the Council undertook no agency work on behalf of other authorities.

**Tenancies**

None

**Section 137 Payments**

No Payments made under Section 137 as Denby Dale Parish Council has confirmed its eligibility to use the General Power of Competence as provided by the Localism Act 2011.

**Pensions**

For the year ended 31 March 2018, the Council's contributions were equal to those approved by the West Yorkshire Pension Fund Actuaries.

**Fixed Assets**

At 31 March 2018, the following fixed assets were held:

|                    |               |
|--------------------|---------------|
| Office Equipment   | £ 9,213.00    |
| Chain of Office    | £31,200.00    |
| Litter bins        | £15,698.80    |
| Dog bag dispensers | £ 1,264.00    |
| Noticeboards       | £ 835.00      |
| Telephone kiosks   | £ 7,500.00    |
| Council Building   | £1,250,000.00 |
| Churchfields Sheds | £ 4,900.00    |

The basis of valuation is based on cost, or, if not applicable, insured amounts.

**Borrowings**

None

**Leases**

Churchfield Site Allotments – 25 year lease agreement with Kirklees District Council

**Contingent Liabilities**

None

**Capital Commitments**

None

**Earmarked Reserves**

At 31 March 2018 the following earmarked reserves were held by the Council

|                              | £                 |
|------------------------------|-------------------|
| Grants not yet claimed       | 1,343.00          |
| Election Fund                | 5,000.00          |
| Reserves for Future Projects | 443,710.38        |
| <b>Total Earmarked</b>       | <b>450,053.38</b> |
| <br>                         |                   |
| General Reserves             | <u>20,000.00</u>  |
| <b>Total</b>                 | <b>470,053.38</b> |

Earmarked Reserves represent funds set aside for future expenditure.

CHAIR ..... *John Cook* ..... RFO ..... *CH* .....  
DATE ..... *01/05/18* ..... DATE ..... *01/05/18* .....



## SUMMARY OF VAT ACCOUNT FOR YEAR 2017/2018

| Year 2016-2017                         | £        | £                      |
|--|----------|------------------------|
| VAT received for 2016-2017             |          |                        |
| For period to Jan – April 2016         | 450.46   |                        |
| For period to Apr – June 2016          | 1,665.79 |                        |
| For period to Jul – Sept 2016          | 5,170.92 |                        |
| For period to Oct – Dec 2016           | 2,353.70 |                        |
| <b>VAT shown in accounts 2016-2017</b> |          | <b><u>9,640.87</u></b> |

| Year 2017-2018                         | £        | £                       |
|--|----------|-------------------------|
| VAT received for 2017-2018             |          |                         |
| For period to Jan – April 2017         | 3,030.21 |                         |
| For period to Apr – June 2017          | 3,680.02 |                         |
| For period to Jul – Sept 2017          | 3,008.57 |                         |
| For period to Oct – Dec 2016           | 1,282.47 |                         |
| <b>VAT shown in accounts 2017-2018</b> |          | <b><u>11,001.27</u></b> |

## PETTY CASH SUMMARY 2017/2018

|                                 | 2016/17            | 2017/18     |
|---------------------------------|--------------------|-------------|
|                                 | £                  | £           |
| Postage                         | 0.00               | 0.00        |
| Refreshments                    | 0.00               | 0.00        |
| Miscellaneous                   | <u>0.00</u>        | <u>0.00</u> |
|                                 | <u>0.00</u>        | <u>0.00</u> |
| <br>                            |                    |             |
| <b><u>Total Expenditure</u></b> | <b><u>0.00</u></b> |             |

