

**Minutes of the Meeting of the Finance and General Purposes Committee held on
Tuesday, 18 March 2014 in the Civic Chamber, Council Offices, Skelmanthorpe**

PRESENT: Cllrs R Brook, J Dodds, G Turner, C Rimmer, J Cook, P Flinders, M Watson and R Gott

APOLOGIES: None received

IN ATTENDANCE: C Wadsworth, Clerk to the Council

11/146 Declarations of Interest

Cllr R Brook declared an interest in agenda item 13.

11/147 Open Session

No members of the public were present.

11/148 Apologies for Absence

No apologies for absence were received.

11/149 Admission of the Public

RESOLVED that there were no items requiring the exclusion of the press and public.

11/150 Health & Safety.

RESOLVED that the health and safety policy currently in place was satisfactory and didn't need updating.

11/151 Risk Assessment

RESOLVED that the risk assessment submitted by the Clerk be approved.

11/152 Statement of Internal Control and Annual Review of Effectiveness of Internal Control

RESOLVED that the existing statement of internal control and the effectiveness of internal control were satisfactory and didn't need updating.

11/153 Financial Regulations

RESOLVED that the financial regulations in place were satisfactory and didn't need updating.

11/154 Heritage Working Party Annual Accounts

Cllr Brook presented the annual accounts for the Heritage Working Party to the committee for review.

RESOLVED that the accounts be accepted.

11/155 Churchfields

A discussion was held around the possible sources of funding available for the newly established Friends of Churchfield group to apply for. It was agreed that the Friends of Churchfield were eligible to apply for the three sources of funding provided by the council using the same process as other applicants, and it was hoped that, with help from our Countryside Officer, they might access external funding not available to a council.

11/156 To recommend adjustment to Budget to take account of renewed Insurance Quote

RESOLVED that the lower quote received was noted this year, and would be set in next year's budget.

11/157 S137 Expenditure and Payments over £500

The Clerk submitted a list of payments over £500 and S137 expenditure for the current financial year.

RESOLVED the list of payments over £500 and S137 expenditure be added to the website at the end of the financial year.

11/158 To discuss assisting volunteer groups with running costs

A discussion was held around how the council could assist volunteer groups to meet their annual running costs. It was agreed that the council was a flexible council and would need to look at applications from the increasing amount of volunteer groups on a case by case approach, which could then be reviewed.

11/159 To discuss and make decision on renewing photocopier lease agreement

RESOLVED to approve Option 2 as long as the agreement did not exceed 2 years.

11/160 Orders for Payment

RESOLVED that the orders for payment no. 601 totalling £1,453.21 be approved for payment.

11/161 Date of next meeting

The next meeting is scheduled for 17 June 2014

Signed..... CHAIR