

**Minutes of the Meeting of the Finance and General Purposes Committee held on
Tuesday, 17 March 2015 in the Civic Chamber, Council Offices, Skelmanthorpe**

PRESENT: Cllrs R Brook, P Flinders, E Wrench, J Dodds, C Rimmer, G Turner, S Hellewell and R Gott

APOLOGIES: Cllrs J Cook, M Watson and K Waites

IN ATTENDANCE: C Wadsworth, Clerk to the Council

11/201 Declarations of Interest

There were no declarations of interest.

11/202 Open Session

No members of the public were present.

11/203 Apologies for Absence

Reasons for absence from the meeting were submitted from Cllrs J Cook, M Watson and K Waites.

RESOLVED that the reason for absence submitted by the councillor be accepted as valid.

11/204 Admission of the Public

RESOLVED that there were no items requiring the exclusion of the press and public.

11/205 Expenditure Review and request to increase Insurance budget 2015/16 by rate of inflation.

RESOLVED that the expenditure review be accepted and that the Insurance budget should be increased next financial year by the appropriate index-linked percentages.

11/206 HWP Expenditure Review

RESOLVED that the HWP expenditure review be accepted.

11/207 Review of Policies

Health and Safety Policy – **RESOLVED** that the current policy in place was satisfactory with additional wording ‘as soon as practicable’ under reporting of accidents to the Clerk.

Risk Assessment – **RESOLVED** that the risk assessment submitted by the Clerk be approved

Statement of Internal Control and Annual Review of Effectiveness of Internal control – **RESOLVED** that the existing statement of internal control and the effectiveness of internal control were satisfactory and didn’t need updating.

Financial Regulations – **RESOLVED** to reflect the changes submitted under the Clerk’s delegated powers.

Scheme of Delegation – **RESOLVED** to reflect the changes submitted under the Clerk’s delegated powers.

Model Publication Scheme – **RESOLVED** that the scheme currently in place was satisfactory and didn’t need updating.

LGPS Discretions Statement – **RESOLVED** that the discretions statement in place didn’t need updating.

11/208 Grants

Community Grant Application Denby Dale Bowling Club – **RESOLVED** that the club would not be awarded a grant and the Clerk to write out to the Club outlining the decision.

School Grant Application for Birdsedge First School – **RESOLVED** that the school be awarded a grant of £500 using power provided by Local Government Act 1972 s137

School Grant Application for Scissett Middle School – **RESOLVED** that the school be awarded a grant of £491.42 using power provided by Local Government Act 1972 s137 on the provision that the school complete the application form accurately and sign the application and accompanying letter.

11/209 Approval for Payments over £500 and S137 Expenditure for website

RESOLVED that a list of payments over £500 and a list of expenditure awarded using power S137 be added to the website in April 2015.

11/210 Notice of Intention to apply to transfer maintenance responsibility of churchyard to Parish Council by St Nicholas Church

An original motion was put forward to transfer maintenance responsibility to Kirklees Council, including reasons for doing this. An amendment to the original motion was put forward to transfer maintenance responsibility to Kirklees, without the need to state reasons. The amendment was passed. It was **RESOLVED** that the F&G Purposes committee recommend to Full Council that the responsibility for the maintenance of the St Nicholas Church be passed to Kirklees Council without the need to state reasons

for this and that the Clerk write to the council within the specified timeframe of 3 months to notify them of the parish council's decision. A named vote was taken; For the amended motion: Cllrs Rimmer, Gott, Flinders and Hellewell. Against the amended motion: Cllrs Turner, Wrench and Dodds. Abstention: Cllr Brook.

11/211 Asset Transfer Update

RESOLVED that the report be accepted and that the wording provided be recommended by the Finance & General Purposes Committee to be used as the basis of the motion to be submitted at Full Council on 7 April, with a note added stating that 'community use' does include the use of rooms by small start-up business use (*as per email from Kirklees*).

RESOLVED that the estimated running costs be presented to Full Council on 7 April with the recommendation from F&G Purposes Committee that these had been researched as thoroughly as possible at this stage, with the opportunity to revise costs once the building had been transferred.

11/212 Orders for Payment

RESOLVED that the orders for payment no. 626 totalling £1,417.86 be approved for payment

11/213 Date of next meeting

The next meeting is scheduled for 16 June 2015

Signed..... CHAIR