Minutes of the Meeting of Denby Dale Parish Council held on Tuesday 6 September 2016 in the Civic Chamber, Council Offices, Skelmanthorpe

Members Present: Cllrs: Polly Ann Flinders, Richard Brook, Cynthia Naylor, Kelvyn Waites, Paula Kemp, Ray Gott, M Blanshard and Billy Jewitt

Members Apologies: Apologies were received from Cllrs Denby, Slater, Cook, Turner, Shaw, Hellewell, Merry, Hardy & Depledge

16/284 Chairman's Opening Remarks
Cllr Jewitt welcomed the councillors to the meeting and informed them of the successful civic event he attended at Meltham where Asset Transfers were discussed.

16/285 Declarations of interest/disclosable pecuniary interests
No declarations of interest were received.

16/286 Open Session
No member of the public wished to speak.

16/287 Apologies
Apologies were received from Cllrs Denby, Slater, Hellewell, Cook, Turner, Shaw, Merry, Hardy and Depledge **RESOLVED** that the reasons submitted be approved. Cllr Summers was absent

16/288 Admission of the Public
RESOLVED that no items needed to be taken in private.

16/289 Minutes of the last meeting
RESOLVED that the following minutes be approved:
Full Council – 5 July
Plans Scrutiny Committee – 26 July
Plans Scrutiny Committee – 30 August

16/290 Ward Councillor's Report
Cllr Turner sent in a written report:

- Museums consultation now complete and a report was being discussed by cabinet
- Young Peoples Service consultation planned, provision to be discussed from next Friday
- Local Plan is on track, technical consultation to start in November, adoption hopefully early in 2018
- Budget spending discussed including the need to reduce use of reserves
- Libraries changes being implemented and relies heavily on volunteers working alongside staff to deliver service

RESOLVED that the report be received.

16/291 Report from Dave Wilde, Countryside Officer
The Countryside Officer sent in a written report. Cllr Jewitt's work alongside the Countryside Officer at Churchfields was acknowledged
RESOLVED that the report be received.

16/292 Clerk's Report
The Clerk provided a written report
RESOLVED that the report be received.

16/293 Co-options
RESOLVED that Mr Mike Wood be co-opted onto the council
The Clerk updated councillors on the Denby Dale & Cumberworth vacancy, which was now out for co-option as no election had been called.

16/294 Working Party on Public Transport Report
Cllr Waites reported that no changes had affected this area as yet.

16/295 Kirklees Public Rights of Way Forum
Cllr Brook stated that no further meeting had been held.

16/296 Heritage Working Party/EPIP Report
Cllr Brook reported that it had been agreed that the 'Times Past' book would be re-printed in line with agreed financial arrangements with the parish council, with the launch of the Textile and Heritage Centre hopefully encouraging sales. A new project officer had now been taken on by the Centre. Open Days for the Centre and the Quaker Meeting House at High Flatts would be taking place Thursday to Sunday. An official launch at the Savoy in Skelmanthorpe was taking place on 1st October.
The EPIP programme was still uncertain with no new applications to be put forward at this time. No clear indications had yet been received by Defra.

16/297 Churchfield Update
Cllr Jewitt reported that work was progressing well with a great deal of volunteer help.

16/298 Rural District Committee Meeting
Cllr Brook reported that the next public meeting would be held on 29 September at 4pm at Shelley College and would be including Kirklees Cycling and Walking Strategies with consultation with councillors and hopefully workshops prior to the meeting. Yorkshire Ambulance Service would also be represented and giving a report. A planning meeting had taken place which had discussed Broadband provision, which would hopefully mean the Denby Dale Ward would have high speed broadband over the next 1 to 2 years.

16/299 Skelmanthorpe Library Building Update
The proposed Open Day for the building would be Saturday 12 November from 11am-3pm.
RESOLVED that the proposed wording for signage would be 'Denby Dale Parish Council Community Building' with a separate board for 'Skelmanthorpe Community Library' and for Cllr Waites to obtain two quotes.
RESOLVED that the Clerk investigate the provision of a secure coded key box for the external wall for use by library volunteers and community groups.
RESOLVED that the Friends Group could put up temporary displays on the building as long they were removed on a timely basis.
RESOLVED that the report be received.

16/300 Denby Dale Community Project Update
Delays had been encountered with utilities and it was expected that the building would open in November.

16/301 Matters Raised by Councillors

- Representation on Appleton& Sovereign Quarry Community Liaison Committee **– RESOLVED** that Cllr Paula Kemp attend on behalf of the council
- Quotes for Building Clock **– RESOLVED** that Cllr Jewitt investigate another local company and request a further quote from them
- Elm Street overgrown Trees **– RESOLVED** that the Clerk write to Streetscene and include Andy Wickham in this to investigate the issue.
- Developer's benefit to communities – Cllr Waites referred to the report in the Examiner and informed councillors that Cllr Turner had replied to his comments stating that S106 was still being used and as it was part of the planning process, the distribution of money was implemented by Officers and not by committee or consultation. Cllr Kemp referred to Community Infrastructure Levy which was slowly replacing S106 and which would provide such as this parish council with 15% of the levy which would be capped.

16/302 Finance Matters

- Orders for Payment: **RESOLVED** that the orders for payment No 662 be approved for payment, totalling £11,342.99
- To Authorise Payment of Salary: **RESOLVED** that the payment of Clerk's and Countryside Officer's salaries, WYPF and HMRC be authorised for September
- Annual Return: **RESOLVED** to accept the report from PKF Littlejohn that: 'on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'
- Budget Outturn*:* **RESOLVED** to accept outturn *(attached)*
- Printer Lease: **RESOLVED** to approve the alteration of lease to provide new printer which will reduce costs.
- Direct Debit: **RESOLVED** to accept that a new direct debit payment has been set up for the Google account at approx. £3.30 per month (variable)

16/303 October Council Meeting Items:

- Christmas tree provision *(Cllr Kemp)*
- Sponsored hanging baskets *(Cllr Kemp)*

16/304 Dates of next meetings:

- Plans Scrutiny Committee – 27 September
- Full Council – 4 October

Signed……
CHAIRMAN