

# DENBY DALE PARISH COUNCIL



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Chairman: Cllr J Cook ♦ Clerk: Ms C Wadsworth

28 November 2018

## Public Notice of Meeting

Meeting of the Denby Dale Parish Council to be held at 7pm on **Tuesday 4 December** in the Council Chamber, Council Offices, Commercial Road, Skelmanthorpe to transact the following business:

**Carole Wadsworth**  
Clerk to the Council

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### AGENDA

1. **Chair's Opening Remarks**
2. **To receive Members' declarations of interest/disclosable pecuniary interests for items on the agenda and to consider dispensations where appropriate**
3. **Open Session**  
Fifteen minute open session for members of the public to raise issues and ask questions.
4. **To accept apologies for absence**
5. **Admission of the Public**  
To consider whether any items require to be taken in private session
6. **Minutes**  
To confirm as a correct record, if agreed, the minutes of the following meetings:
  - Full Council – 6 November
  - Finance & General Purposes Committee – 13 November
  - Plans Scrutiny Committee – 27 November (*to be tabled*)
  - Staffing Committee – 27 November
7. **To receive Ward Councillor's report**
8. **Police Report**  
To receive an update from the police
9. **Report from Countryside Officer**  
To receive the Countryside Officer's report (*to be tabled*)
10. **Clerk's Report**  
To receive the Clerk's report (*attached*)
11. **Finance Matters**
  - Orders for Payment: To approve Orders for Payment (*to be tabled*)
  - To Authorise Payment of Salaries: To authorise the payment of Clerk and Countryside Officer's December salaries, WYPF and HMRC
  - Draft Budget 2019/2020: To approve the draft budget for 2019/2020 as recommended by the Finance & General Purposes Committee (inc staffing committee recommendation) (*attached*)

- Schools Grant: To consider Schools grant applications from **Emley First School** for £500 towards a traversing wall and from **Scissett Middle School** towards Kindles for homework club (*attached*)
- 12. Co-option for Clayton West Ward and Emley Ward:** To formally notify the Council of the vacancies in the Clayton West and Emley wards, and of the current co-option procedures in place due to no election being called.
  - 13. Calendar of Meetings:** To approve the draft calendar of meetings for 2019/2020 (*attached*)
  - 14. GDPR Compliance:** To discuss and adopt the Security Incident Policy (*attached*) and to re-consider options for a DPO Service due to unavailability of chosen option (*attached*)
  - 15. Green Acres Close, Emley – Proposed Development**
  - 16. Denby Dale & Skelmanthorpe libraries update** (*Cllrs Brook/Depledge*)
  - 17. Archives Website** (*Cllr Brook*)
  - 18. Matters Raised by Councillors**
    - Parking issues/bus issues Scissett Middle School (*Cllr Turner – see clerk’s report*)
    - YLCA Report (*Cllr Shaw*)
  - 19. Churchfields:**  
Tesco Bags of Help – consent to be signed by leaseholders (fund raised by the 5p Tesco plastic bag charge. Friends of Churchfield are applying to it for money for extra wildflower seed, topsoil for planters and wildflower patches, top up the shortfall in DDPET grant for wall repair, and materials for nest boxes and bug houses etc. consent must be signed by leaseholders for physical improvements)
  - 20. Heritage Working Party/EPIP Report**  
To receive an update from Cllr Brook
  - 21. Working Party on Public Transport Report**  
To receive an update from the working party
  - 22. Skelmanthorpe Council Building Update**
  - 23. January Council Meeting**
    - To receive items for the January council meeting
  - 24. Dates of next meetings**
    - Plans Scrutiny Committee – 18 December
    - Full Council – 8 January 2019 (*agenda to be circulated 19 Dec*)
    - Finance & General Purposes Committee – 15 January 2019