

**Minutes of the Annual Council Meeting of Denby Dale Parish Council held on Tuesday 14 May 2013
in the Civic Chamber, Council Offices, Skelmanthorpe**

Members Present: Chairman before election - Cllr K Waites
Chairman after election - Cllr J Cook

Cllrs: R Gott, C Naylor, J Cook, L Hardy, R Pickford, R Brook, M Watson, A Hinde-King, W Jewitt, J Dodds, T Bennett, C Rimmer, G Turner, J Summers

12/210 Open Session

Duggs Carre attended the meeting to speak to the Council about the introduction of the campaign 'It's Time to Talk' which was to be rolled out before the end of June, and included an on-line tool kit.

C Dixon and J White attended to discuss land care at Bromley Park where a committee had been formed to undertake grass cutting and clearance work. The Council gave suggestions on obtaining funds to assist in this.

12/211 Election of Chair

RESOLVED that **Cllr Cook** be appointed Chair of the Parish Council until the next Annual Council Meeting. (Proposed: Cllr Hardy, Second: Cllr Pickford. Named Vote for: Cllrs: Bennett, Naylor, Pickford, Summers, King, Hardy, Jewitt, Brook, Cook. Against: None. Abstained: Cllrs: Gott, Rimmer, Dodds, Watson, Turner.)

12/212 The declaration of acceptance was duly signed.

12/213 Presentation to Retiring Chair

Cllr Cook thanked the outgoing Chair for his conduct of the meetings during the past civic year.

RESOLVED that Cllr Waites be thanked for his commitment to carrying out his duties as Chair.

12/214 Election of Vice Chair

RESOLVED that **Cllr Hinde King** be appointed Vice-Chair of the Council until the next Annual Council Meeting.

(Proposed: Cllr Hardy, Second: Cllr Summers. Named Vote for: Cllrs: Naylor, Pickford, Summers, Hinde King, Hardy, Turner, Jewitt, Brook, Cook, Bennett, Dodds. Against: None. Abstained: Cllrs Watson, Gotts, Rimmer.)

12/215 Declaration of Councillors' Interests

No interests were declared.

12/216 Apologies for Absence

Reasons for absence from the meeting were submitted from Cllrs B Rushforth, S Slater, S Kinchin, E Shaw

RESOLVED that reasons for absence submitted be accepted as valid.

12/217 Minutes of the last meeting

RESOLVED that the minutes from the Annual Council Meeting held on 14 May 2012 be accepted.

12/218 Appointment of Plans Scrutiny Committee and Election of Chair and Vice-Chair

RESOLVED that the Plans Scrutiny Committee shall meet on such occasions as the Chair deems appropriate to discuss matters appertaining to the future development of the district with plenary powers to act in an emergency and that the Committee shall comprise the following members to hold office until the next Annual Council Meeting:

Cllr K Waites	Cllr T Bennett
Cllr R Pickford	Cllr E Shaw (Chair)
Cllr C Naylor	Cllr S Slater (Vice Chair)
Cllr W Jewitt	Cllr J Cook (ex officio)
Cllr L Hardy	Cllr A Hinde King (ex officio)
Cllr J Summers	

RESOLVED that Cllr E Shaw and Cllr S Slater be appointed Chair and Vice-Chair respectively of the Plans Scrutiny Committee until the next Annual Council Meeting.

12/219 Appointment of Finance & General Purposes Committee and Election of Chair and Vice-Chair

RESOLVED that the Finance and General Purposes Committee shall meet on such occasions as the Chair deems appropriate to discuss matters involving expenditure and such matters as the Council shall from time to time determine and that the Committee shall comprise the following members to hold office until the next Annual Council Meeting:

Cllr R Gott	Cllr M Fahey
Cllr C Rimmer	Cllr S Kinchin
Cllr M Watson	Cllr B Rushworth
Cllr J Dodds	Cllr J Cook (ex officio)
Cllr G Turner (Vice Chair)	Cllr A Hinde King (ex officio)
Cllr R Brook (Chair)	

RESOLVED that Cllr Brook and Cllr Turner be appointed Chair and Vice-Chair respectively of the Finance and General Purposes Committee until the next Annual Council Meeting.

12/220 Appointment of Staffing Committee

RESOLVED that the Staffing Committee should meet on such occasions as the Chair deems appropriate to discuss employment matters and that the Committee shall comprise the Chairs and Vice Chairs of the Council and the Finance and General Purposes Committee. Cllrs J Cook, Cllr A Hinde King, Cllr E Shaw and Cllr R Brook will therefore serve on the Staffing Committee until the next Annual Council Meeting:

12/221 Appointment of Appeals Committee

RESOLVED that the Appeals Committee should meet on such occasions as required. All members of the Finance & General Purposes Committee who are not members of the Staffing Committee will serve on the Appeals Committee until the next Annual Council meeting.

12/222 Appointment of the Working Party on Public Transport

RESOLVED that Cllrs K Waites, E Shaw, R Brook, A Hinde-King be appointed to the Working Party on Public Transport.

12/223 Appointment of Business Plan Sub Group

RESOLVED that Cllrs C Rimmer, G Turner, B Rushforth be appointed to the Business Plan Sub Group.

12/224 Appointment of Heritage Working Group

RESOLVED that Cllrs K Waites, R Brook, S Slater, J Cook and E Shaw be appointed to the Heritage Working Group.

12/225 Appointment of Representatives to the Denby Dale Parish Environment Trust

RESOLVED that Cllr G Turner be appointed to serve as the Parish Council's representative on the Executive Committee of the Environment Trust and that Cllr J Cook be appointed as the Parish Council's ordinary representative on the Environment Trust.

12/226 Appointment of Representatives to the Steering Group of the Denby Dale Parish Countryside Project

RESOLVED that Cllrs G Turner and C Rimmer be appointed to serve as the Parish Council's representatives on the Steering Group of the Denby Dale Parish Countryside Project.

12/227 Appointment of Voting Representatives to the Yorkshire Local Councils Associations

RESOLVED that Cllrs E Shaw and R Gott be appointed as representatives to the Yorkshire Local Councils Associations.

12/228 Public Rights of Way Forum

RESOLVED that Cllr B Rushforth and J Cook be appointed as representative to the Public Rights of Way Forum.

12/229 Historic Buildings Trust

RESOLVED that Cllr J Cook be appointed as representative to the Historic Buildings Trust. (Cllr J Dodds as spokesperson)

12/230 Clayton West Millennium Green Trust

RESOLVED that Cllr W Jewitt be appointed as representative to the Clayton West Millennium Green Trust.

12/231 Appointment of Representatives to the Denby Dale/Kirkburton LIG

RESOLVED that the Council did not have a statutory duty to represent, however Cllrs Brook and Cook would update the Council.

12/232 Annual Subscriptions

RESOLVED that the following subscriptions be renewed as they fall due:

- Society of Local Council Clerks
- Penistone Line Partnership
- Yorkshire Local Council Association

RESOLVED that further information on Rural Action Yorkshire would be required for the next meeting before renewal

12/233 Broadband Fund

An application was to be submitted as an expression of interest which would cost an additional £8,000 to the £8,000 already spent on the initial application. This would total £18,000 spent on this project.

RESOLVED that the Council would contribute £4,000 to the cost.

Signed..... (CHAIRMAN)