ANNUAL ACCOUNTS OF DENBY DALE PARISH COUNCIL

2013-2014

DENBY DALE PARISH COUNCIL

BANK RECONCILIATION STATEMENT AT 31 MARCH 2014

		£	£
CURRENT ACCOUNT			10,752.10
Balance as at 31.3.14			
DEPOSIT ACCOUNT			3,027.73
Balance as at 31.3.14			13,779.83
PETTY CASH FLOAT			
Balance as at 31.3.14			50.00
			13,829.83
KIRKLEES INVESTMENT			
Balance as at 31.3.14			146,655.00
			160,484.83
Less unpresented cheques			
	503166	103.56	
	503162	447.00	
	503165	196.20	
	503164	500.00	
	503167	500.00	
	503168	250.00	
			1,996.76
			158,488.07
BALANCE OF ALL ACCOUNTS			**158,488.07**

BALANCE SHEET 2013/2014

	£
Receipts	139,809.57
Payments	99,272.90
	40,536.67
Opening Balance 1.4.13	117,951.40
Balance as at 31.3.14	158,488.07
Represented by	
Earmarked grants	4,210.00
Election Fund	5,000.00
General Reserves	20,000.00
Reserves for Future Projects	129,278.07
	158,488.07

The above statement represents fairly the financial position of the Authority as at 31 March 2014 and reflects its receipts and payments for the year.

Approved by Council Meeting held on …….…….. (Date)

Signed: …….. ……..……
(Chair) (Responsible Financial Officer)

RECEIPTS AND PAYMENTS ACCOUNT 2013/2014

2012/2013		2013/2014
	PAYMENTS	
£		£
1,302.00	Subscriptions	1,313.00
130.00	Councillor Training	379.60
181.33	Councillor Travel	192.50
2,100.00	Newsletter	2,820.00
205.00	Emley Show	100.00
319.50	Websites	507.00
4,800.00	School Project S137	4,800.00
9,562.33	Small Grants	4,181.52
25,000.00	Countryside Project	25,000.00
3,000.00	Environment Trust S137	3,000.00
22,098.15	Community Grants	5,000.00
0.00	Community Grant Aid	18,000.00
675.00	Christmas Tree S137	1,185.00
112.00	Wreaths S137	112.00
5,280.00	Floral Displays	5,280.00
1,318.81	Dog Bags/dispensers	1,194.05
992.19	Insurance	806.21
2,784.15	Administration Costs	2,112.04
155.78	Petty Cash	45.99
21,093.65	Employment, Training and Associated Costs	18,798.42
33.30	Clerks travel	0.00
0.00	Chair's Allowance and Memento	99.00
1,055.00	Audit Fees	905.00
24.22	Bank charges	0.00
0.00	Telephone kiosk restoration	63.88
998.00	Heritage Working Party	660.00
0.00	Civic Do Payments	150.00
0.00	Litter Bins	284.00
2,333.82	VAT	2,283.69
105,554.23		**99,272.90**
3,876.44	Current Account	8,755.34
3,024.96	Deposit Account	3,027.73
111,000.00	Kirklees Investment	146,655.00
50.00	Petty Cash Float	50.00
117,951.40		**158,488.07**
223,505.63		**257,760.97**

2012/2013		2013/2014
	RECEIPTS	
£		£
112,835.94	Precept	118,045.00
0.00	Council Tax Reduction Grant	17,610.00
305.84	Bank Interest Received	645.40
633.15	Heritage Working Party income from sale of books	949.21
4,535.36	Repayment of VAT	2,432.20
0.00	Other receipts	103.56
82.50	Contribution towards Emley Show from Kirkburton PC	0.00
585.00	Donations towards Christmas Trees from local businesses	0.00
0.00	YLCA branch conference refund of refreshments	24.20
0.00	Petty Cash Float	0.00
118,977.79		**139,809.57**

8,455.75	Current Account	3,876.44
22.09	Deposit Account	3,024.96
96,000.00	Kirklees Investment	111,000.00
50.00	Petty Cash Balance	50.00
104,527.84		**117,951.40**
223,505.63		**257,760.97**

GENERAL FUND 2013/2014

Available Cash 1.4.13	117,951.40
Add Total Income from Receipts	139,809.57
	257,760.97
Deduct Total Expenditure	99,272.90
Available Cash 31.3.14	158,488.07
Deduct Earmarked Reserves	138,488.07
General Fund 31.3.14	**20,000.00**

DENBY DALE PARISH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014
SUPPORTING STATEMENT

Accounting Procedure

These accounts have been prepared in accordance with the Accounts and Audit Regulations 2003 which require Councils with an income below £200,000 to produce accounts on a receipts and payments basis.

Agency Work

During the year the Council undertook no agency work on behalf of other authorities.

Tenancies

None

Section 137 Payments

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of £6.98 per head of electorate for the benefit of people in the area on activities or projects not specifically authorised by other powers.

The limit for this Council in the year ended 31 March 2014 was £89,965.22 based on an electorate of 12,889 and the following payments were made:

Grants to schools under the schools project	£4,800.00
Grant to Denby Dale Environment Trust	£3,000.00
Remembrance Day Wreaths	£ 112.00
Donation to scouts for loan of marquee	£ 100.00
Christmas Trees	£ 720.00
	£8,732.00

Pensions

For the year ended 31 March 2014, the Council's contributions were equal to those approved by the West Yorkshire Pension Fund Actuaries.

Fixed Assets

At 31 March 2014, the following fixed assets were held:

Office Equipment	£ 9,213.00
Chain of Office	£31,200.00
Litter bins	£ 9,076.80
Dog bag dispensers	£ 464.25
Noticeboard	£ 835.00
Telephone kiosks (3)	£ 7,500.00

The basis of valuation is replacement cost based on insured amounts.

Borrowings

None

Leases
None

Contingent Liabilities
None

Capital Commitments
None

Earmarked Reserves
At 31 March 2014 the following earmarked reserves were held by the Council

	£
Grants not yet claimed	4,210.00
Election Fund	5,000.00
Reserves for Future Projects	129,278.07
Total Earmarked	**138,488.07**
General Reserves	20,000.00
Total	**158,488.07**

Earmarked Reserves represent funds set aside for future expenditure.

CHAIR ……. **RFO ……...……**

DATE …….. **DATE ..……...**

SUMMARY OF VAT ACCOUNT FOR YEAR 2013/2014

	£	£
Year 2012-2013		
VAT received for 2012-2013		
For period to Jan-Apr 2012	2,714.81	
For period to Apr– Jun 2012	799.52	
For period to Jul – Sept 2012	858.59	
For period to Oct – Dec 2012	162.44	
VAT shown in accounts 2012-2013		**4,535.36**
Year 2013-2014		
VAT received for 2013-2014		
For period to Jan – Apr 2013	583.34	
For period to Apr – Jun 2013	694.76	
For period to Jul – Sept 2013	771.89	
For period to Oct – Dec 2013	382.21	
VAT shown in accounts 2013-2014		**2,432.20**

PETTY CASH SUMMARY 2013/2014

	2012/13	2013/14
	£	£
Postage	84.32	4.20
Stationery	0.00	0.00
Refreshments	0.00	28.12
Miscellaneous	71.46	13.67
	155.78	45.99
Total Expenditure	**155.78**	**45.99**